Cost Proposal
RFP 116591 O3
Child Care and Development Fund Grant Program

Bidder Name: _____

The Cost Proposal contains two (2) separate sections that need to be completed and submitted. "**Part I"** is for the "Total Overall Cost" and "**Part II**" is for the Detailed Pricing.

Important Instructions: Bidders are to complete all fields highlighted in yellow. Do not alter existing format or content within **Part I** of the Cost Proposal.

Please indicate your Total Overall Cost for **Part I** both here: $_____, and in the table below.
The "Total Overall Cost" shall reflect all costs associated with performing the services as outlined in the RFP and any subsequent Addendums.

Part I – Total Overall Cost
Bidders are to complete this section by providing a price by category for the requirements as outlined in Section V. of the Request for Proposal (RFP) document. The total of all categories shall constitute the "Total Overall Cost".

Technology Access Program (TAP)			
Category	**UOM**	**Qty**	**Cost**
Program Design	Lump Sum	1	$
Application Planning, Staffing, and Execution	Lump Sum	1	$
Cloud-based Submission Management	Lump Sum	1	$
Grant Application Processing and Technical Assistance	Lump Sum	1	$
Payment Processing	Lump Sum	1	$
Reporting and Monitoring	Lump Sum	1	$
Program Marketing Support	Lump Sum	1	$
Restoration and Enhancement Program (REP)			
Category	**UOM**	**Qty**	**Cost**
Program Design	Lump Sum	1	$
Application Planning, Staffing, and Execution	Lump Sum	1	$
Cloud-based Submission Management	Lump Sum	1	$
Grant Application Processing and Technical Assistance	Lump Sum	1	$
Grant Recipient Auditing	Lump Sum	1	$
Payment Processing	Lump Sum	1	$
Reporting and Monitoring	Lump Sum	1	$
Program Marketing Support	Lump Sum	1	$
		Total Overall Cost	$

Part II - Detailed Pricing <u>Instructions</u>

Review the Project Requirements listed under Section V. of the RFP to provide a detailed list that is all encompassing to meet all requirements. If Bidder identifies there are additional sub-category lines to be added to ensure completion of all services, add additional lines and/or pages accordingly within **Part II** <u>only</u>.

Bidders shall prepare and attach a separate document that contains a detailed breakdown for each of the items listed within **Part I** of the Cost Proposal.   This breakdown will be used when submitting invoices.   The "Lump Sum by Category" pricing for each given category of **Part II** shall account for all charges associated with performing the services <u>and</u> shall match the corresponding price for the same category listed in **Part I**.

Any inclusion of additional sub-category lines must be billable in the invoice, must be presented in a format that is free of irregularities, and must be easily interpreted in a manner consistent with industry standard pricing.

Additional lines may <u>not</u> be added to expand the scope of work and requirements.

The example **Part II** below is for <u>SAMPLE</u> purposes only.   **Part II** pricing to be created by the Bidder to provide a detailed breakdown for each of the categories listed in **Part I**. Please separate by program. Use the appropriate UOM that will demonstrate how the pricing is structured within each given category.   Bidders are to attach **Part II** within the Cost Proposal.

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Part II – Detailed Pricing

The content directly below is for ==**SAMPLE**== purposes only. *(DO NOT COMPLETE THIS PAGE; PLEASE USE THE LAST PAGE TO PREPARE DETAILED PRICING)*

Technology Access Program (TAP)

Category and Description	UOM	Quantity	Unit Cost	Extended Cost
Program Design				
1. Develop a detailed list of eligible expenses	EA	1	$_____	$_____
2. Develop an application approval and denial recommendation pipeline	EA	1	$_____	$_____
			Lump Sum by Category:	$_____
Application Planning, Staffing, and Execution				
1. Develop two (2) grant applications with eligibility categories and information (English and Spanish versions), categories, information, and attestations.	Lump Sum	1	$_____	$_____
2. Develop application, Frequently Asked Questions (FAQs), Application instructions, user manuals;	Lump Sum	1	$_____	$_____
3. Instructional sessions via mutually agreed upon platform	Lump Sum	1	$_____	$_____
			Lump Sum by Category:	$_____

Cloud-based Submission Management
Grant Application Processing and Technical Assistance
Payment Processing
Reporting and Monitoring
Program Marketing Support

Restoration Enhancement Program (REP)

Category and Description	UOM	Quantity	Unit Cost	Extended Cost
Program Design				
1. Develop a detailed list of eligible expenses	EA	1	$_____	$_____
2. Develop an application approval and denial recommendation pipeline.	EA	1	$_____	$_____
			Lump Sum by Category:	$_____
Application Planning, Staffing, and Execution				
1. Develop two (2) grant applications with eligibility categories and information (English and Spanish versions), categories, information, and attestations.	Lump Sum	1	$_____	$_____
2. Develop application, Frequently Asked Questions (FAQs), Application instructions, user manuals;	Lump Sum	1	$_____	$_____
3. Instructional sessions via mutually agreed upon platform	Lump Sum	1	$_____	$_____
			Lump Sum by Category:	$_____

Cloud-based Submission Management
Grant Application Processing and Technical Assistance
Grant Recipient Auditing
Payment Processing
Reporting and Monitoring
Program Marketing Support

Total Overall Cost $_____

Part II – Detailed Pricing